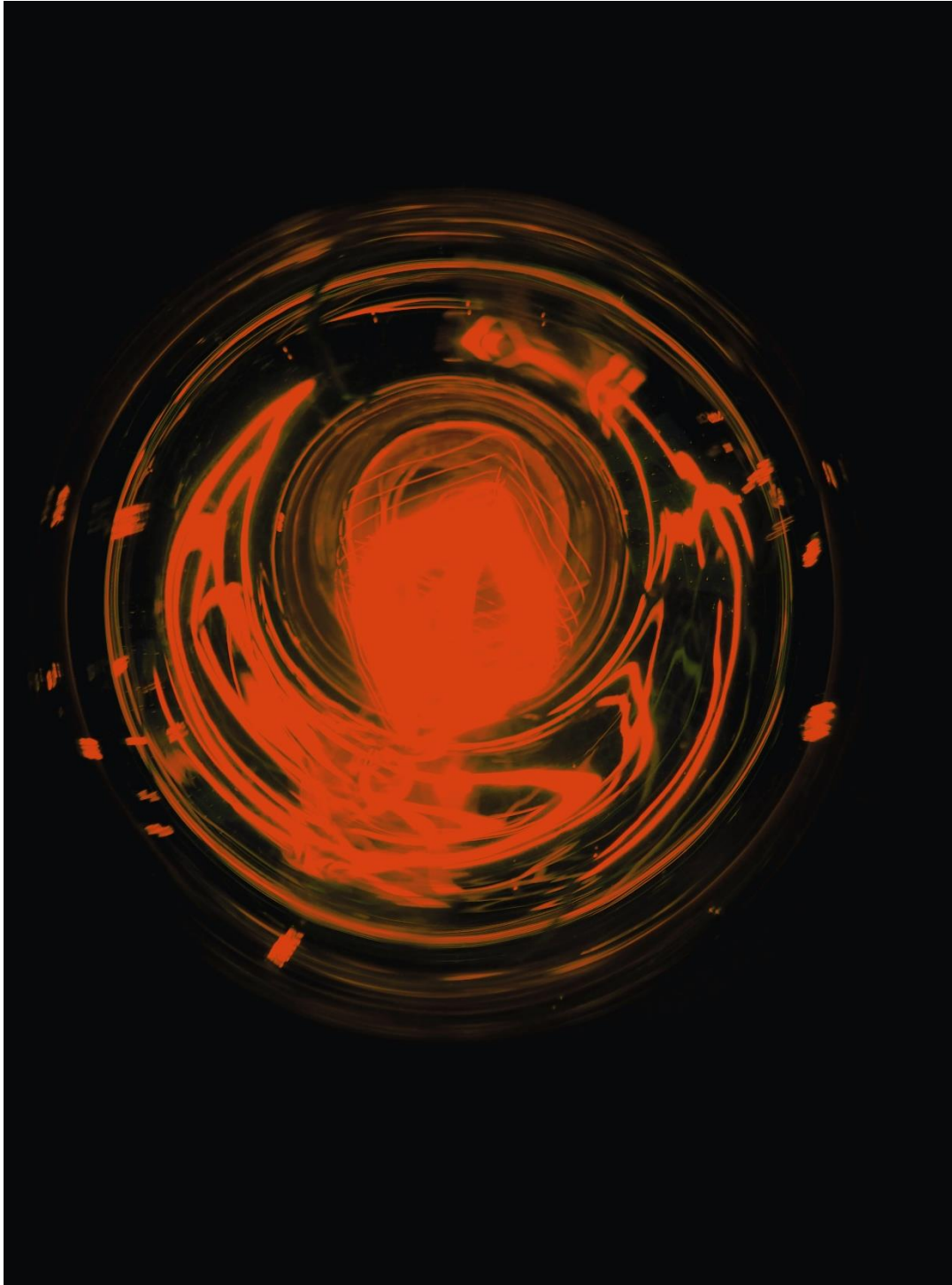


# Mishcon ENTITY



Mishcon de Reya

It's business. But it's personal.

## Company secretarial services pricing plans

Feature (all prices are plus VAT)	Lite £950 per annum	Advanced £1,400 per annum
Prepare and file confirmation statement	✓	✓
File accounts	✓	✓
Reminders for periodic Companies House filings	✓	✓
Single point of contact for all entity management questions	✓	✓
Hold and maintain statutory books in secure electronic form with read only access for up to 2 members of your team	✓	✓
Registration of charges		Up to 3 per annum
Filing changes of officers and updating registers		Up to 3 per annum
Dealing with transfers of shares (preparing stock transfer forms, pro forma board resolution, writing up register of members and issuing new share certificate(s))		Up to 5 per annum
Dealing with allotment of shares on exercise of options (including Companies House filings, updating registers and issuing share certificate(s))		Up to 5 batches per annum
Change of registered office	Once per annum	Once per annum
Secure storage of your key documents, with easy access to a single source of truth for contracts and other records	✓	✓
Automatically generated cap table – allowing you and your team to model investments, returns on exit and option arrangements		✓
Preferential rates for legal services (pre-purchase of discounted blocks of time)	✓	✓

### Note:

Mishcon ENTITY may not be suitable for every client. As a first step, please get in touch with [entity\\_tv@mishcon.com](mailto:entity_tv@mishcon.com) to discuss your requirements and we will set up a call to ensure it can meet your needs. Both price plans include Companies House filing fees for all electronic filings. The price also includes maintaining your statutory books from the point you subscribe to Mishcon ENTITY, however, during your first year we may need to quote an additional cost to upload.

All services are based on a “fair usage” policy. These packages are designed to meet your ongoing company secretarial needs. If you require transactional support or have an unusually active shareholder base, then a bespoke package may better suit your needs. We will review service levels annually. Please let us know if you would like to discuss.

When you subscribe to the Lite or Advanced package we can provide a registered office for your company at any of our Cambridge, London, or Oxford offices for a fixed price of £600 plus VAT per annum. For additional company secretarial services which fall outside of the Lite and Advanced packages (not including transactions or post completion work), we offer packages at a discount to our normal hourly rates.

Mishcon ENTITY does not include analysis under the National Security and Investment Act 2021, either on incorporation, issue of shares or any other relevant transaction. If required we can provide this advice separately, or please see our [online checker](#).

## Incorporation pricing plans

Incorporation (all prices are plus VAT)	With Lite or Advanced Packages £300	Without Lite or Advanced Packages £575
Incorporation of a new company	✓	✓
Using Mishcon de Reya model articles*	✓	✓
Statutory books	Held securely in our electronic storage system and accessible to you in accordance with your Mishcon ENTITY package	Created at incorporation and emailed to you to maintain

\*Any bespoke drafting would be priced separately.

## Post-funding secretarial services pricing plans - Pre-seed and seed

Post-Funding Secretarial Services (all prices are plus VAT)	With Lite or Advanced Packages £300	Without Lite or Advanced Packages £600
Filings at Companies House to report allotments of shares, appointment / resignation of directors and PSC changes*	✓	✓
Preparing share certificates	✓	✓
Writing up your statutory books	✓	

\*Does not include PSC analysis.

## Post-funding secretarial services pricing plans - Series A and beyond

Post-Funding Secretarial Services (all prices are plus VAT)	With Lite or Advanced Packages £450	Without Lite or Advanced Packages £750
Filings at Companies House to report allotments of shares, appointment / resignation of directors and PSC changes*	✓	✓
Preparing share certificates	✓	✓
Writing up your statutory books	✓	

\*Does not include PSC analysis.

### Note:

The post-funding secretarial services assumes (i) there will be a single completion, (ii) no remedial work is required to your statutory books and (iii) no reorganisation of your existing share capital is required. The post-funding package does also not include any work required to be undertaken in relation to secondary transfers.

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